

TITLE OF REPORT: Tenders for the Supply of Goods and Services

REPORT OF: Mike Barker, Strategic Director Corporate Services and Governance

Purpose of the Report

1. The purpose of this report is to ask Cabinet to consider the tenders received for;
 - i) the Supply of a Library Management System.
 - ii) the Supply of Construction & Building Materials.
 - iii) the Supply of Construction Small Plant & Tools.

2. The background to these contracts is contained in the attached appendices.

Proposal

3. Cabinet is asked to agree and note the recommendations below.

Recommendations

4. It is recommended Cabinet agree:
 - i) the tender from Capita Business Services Ltd, Birmingham be accepted for the contract for the Supply of a Library Management System on the terms set out in appendix 1 to the report.

 - ii) the tenders from

(Lot 1 Trade Kits): - R. Dinning, Wolseley, Jewson, CMT Group, Grafton Merchating GB Limited,

(Lot 2 General Kits):- Arco Limited, Arnold Laver, Brammer, Bunzl Catering Supplies, CMT Group, Crossling Ltd, Crown Paints Ltd, Edmundson Electrical Limited, Edmundson Electrical Limited, Eurocell Profiles, Eyre & Elliston Ltd, Flame Heating Spares, Glenwood Paint Supplies Ltd, Grafton Merchating GB Ltd, J & P Hardware Ltd, J T Dove, James A Jobling & Co.t/a Jobling Purser, Jewson Limited, Marshalls Mono Ltd, Newey & Eyre, Pilkington Building Products UK, PPG Architectural Coatings, R. Dinning, Snapfast, Sovereign Chemicals Limited, Specialist Building Products Limited t/a Swish Building Products, Stax Trade Centres Ltd, The Beck Company Limited, Travis Perkins, Wolseley UK Ltd,

be accepted for the contract for the Supply of Construction & Building Materials on the terms set out in appendix 2 to the report.

iii) the tenders from

(Lot 1 Trade Tool Kits): - Frank Howard Tools & Fixings Ltd
(Lot 2 – General Kits) :- Thomas Graham & Sons Ltd

be accepted for the contract for the Supply of Construction Small Plant & Tools on the terms set out in appendix 3 to the report..

For the following reasons:

- i) A comprehensive evaluation of the tenders received has been undertaken. The recommended tender is the most economically advantageous tender submitted.
- ii) A comprehensive evaluation of the tenders received has been undertaken. The recommended tender is the most economically advantageous tender submitted.
- iii) A comprehensive evaluation of the tenders received has been undertaken. The recommended tender is the most economically advantageous tender submitted.

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APPENDIX 1

Policy Context

1. The contract for the Supply of a Library Management System has been organised in accordance with the Council's Consolidated Procurement Policy.

Background

2. The contract for the Supply of a Library Management System is in perpetuity (with a minimum of 3 year period) operating without limit of time until terminated in accordance with the Terms and Conditions of Contract commencing 1 October 2017.
3. The contract is to supply a fit for purpose replacement for its existing Library Management System to be in place by the time the current contract expires on 30th September 2017. The estimated value of the contract for an initial 3 year period is £98,964.00.
4. The contract was tendered via the EU restricted procedure. Pre-Qualification Questionnaires (PQQ'S) were received from the following companies:

Axiell Limited, Nottingham
Capita Business Services Limited. Birmingham
Civica UK Limited, London
Infor (United Kingdom) Ltd, Stoke
Innovative Interfaces Global Ltd., Dublin
PTFS Europe Ltd, Woking
Sirsi Limited, Watford

5. A comprehensive evaluation of the PQQ's was undertaken against the following criteria:
 - Grounds for Mandatory Exclusion, Financial, Insurance, Equality and Diversity and Health and Safety and Project Specific questions.
6. Innovative Interfaces Global Ltd. and Sirsi Limited did not meet the Council's minimum requirements and were not invited to tender.
7. Tenders were received from the following companies:

Axiell Limited, Nottingham
Capita Business Services Limited. Birmingham
Civica UK Limited, London
Infor (United Kingdom) Ltd, Stoke
PTFS Europe Ltd, Woking

8. A comprehensive evaluation of the tenders has been undertaken against the following criteria:

- Ability to deliver the Specification including:
 - Mandatory Requirements
 - Highly Desirable and Desirable Requirements
 - Quality of system offered
- Demonstration of the System
- Value for Money

Consultation

9. There has been no external consultation.

Alternative Options

10. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore there are no alternative options.

Implications of Recommended Option

11. Resources:

- a) **Financial Implications –** The Strategic Director, Corporate Resources, confirms that there are no additional financial implications arising from this report.
- b) **Human Resources Implications – Nil**
- c) **Property Implications - Nil**

12. Risk Management Implication – Nil

13. **Equality and Diversity Implications –** The recommended tenderer meets the legal obligations of the Equality Act 2010.

14. Crime and Disorder Implications – Nil

15. Health Implications - Nil

16. Sustainability Implications – Nil

17. Human Rights Implications - Nil

18. Area and Ward Implications -Nil

Background Information

19. The documents that have been relied on in the preparation of the report include:
The received tenders.

Policy Context

1. The contract has been organised in accordance with the Council's Central Purchasing Policy.

Background

2. The contract for the Supply of Construction & Building Materials is being arranged on behalf of Construction Services. The contract is for a 24 month period commencing 1st January 2017 with the option to extend for a further 2 x 12 month periods. The estimated annual value of the contract is £5,000,000. As part of the consolidation of procurement and implementation of a category management approach the Councils corporate requirements have been aggregated into one contract.
3. Tenders were received from the following companies listed in alphabetical order:

Arco Limited, Hull
Arnold Laver, Hebburn
Brammer, Manchester
Bunzl Catering Supplies, Gateshead
CMT Group, Kent
Crossling Ltd, Newcastle
Crown Paints Ltd, Gateshead
Edmundson Electrical Limited, Gateshead
Edmundson Electrical Limited, Durham
Eurocell Profiles, Gateshead
Eyre & Elliston Ltd, Newcastle
Flame Heating Spares, Gateshead
Glenwood Paint Supplies Ltd, Darlington
Grafton Merchanting GB Ltd, Oxfordshire/Nationwide
J & P Hardware Ltd, Newcastle
J T Dove, Birtley
James A Jobling & Co.t/a Jobling Purser, Newcastle
JDP, Birtley
Jewson (Minster) Limited, Newcastle
Jewson Limited, Durham
Lloyd Worrall, Newcastle
Marshalls Mono Ltd, Cleveland
Newey & Eyre, Gateshead
Pilkington Building Products UK, Gateshead
PPG Architectural Coatings, Gateshead
R. Dinning, Gateshead
SIG Trading, Gateshead
Snapfast, Gateshead
Sovereign Chemicals Limited, Barrow in Furness

Specialist Building Products Limited t/a Swish Building Products, North Shields
Stax Trade Centres Ltd, Manchester
The Beck Company Limited, Nottingham
Travis Perkins, Gateshead
Tyneport Coatings, South Shields
W.McGovern & Co Ltd, Gateshead Council
Wolseley UK Ltd, Sunderland

A comprehensive evaluation of the tenders received has been undertaken against the following criteria: Health and Safety, Insurance, Equality, Environmental, Compliance with Specification & Delivery and Price.

Consultation

4. There has been no external consultation.

Alternative Options

5. Due to the value of this contract, it is a legal requirement that competitive tenders are invited in accordance with the EU Public Procurement Directives; therefore there are no alternative options.

Implications of Recommended Option

6. **Resources**

a) **Financial Implications** - The Strategic Director, Corporate Resources has confirmed that the value of the contract will be met from existing resources.

b) **Human Resources Implications** – Nil

c) **Property Implications** - Nil

7. **Risk Management Implication** - None at this stage.

8. **Equality and Diversity Implications** - Nil

9. **Crime and Disorder Implications** – Nil

10. **Health Implications** – Nil

11. **Sustainability Implications** - All relevant items within the scope of this procurement are required to be from sustainable sources and be accredited accordingly.

12. **Human Rights Implications** - Nil

13. **Area and Ward Implications** - Nil

Background Information

14. The documents that have been relied on in preparation of the report include:
Received tenders from suppliers

Policy Context

1. The contract has been organised in accordance with the Council's Central Purchasing Policy.

Background

2. The contract for the Supply of Construction Small Plant & Tools is being arranged on behalf of Construction Services. The contract is for a 24 month period commencing 1st January 2017 with the option to extend for a further 2 x 12 month periods. The estimated annual value of the contract is £190,000.
3. Tenders were received from the following companies listed in alphabetical order:

Aquired Business Services Limited, London
Brammer, North Shields
Crossling Ltd, Newcastle
Frank Howard Tools & Fixings Ltd, Essex
Jewson Ltd, Gateshead
Lord Hire Centres, Newcastle
Marshall Industrial Supplies, No Details Provided
Plant & Consumable Services Ltd, Cleveland
Speedy Asset Services Limited, Newcastle
Thomas Graham, Carlisle
Tool Fusion Ltd, Lincoln

A comprehensive evaluation of the tenders received has been undertaken against the following criteria: Health and Safety, Insurance, Equality, Environmental, Compliance with Specification & Delivery and Price.

Consultation

4. There has been no external consultation.

Alternative Options

5. Due to the value of this contract, it is a legal requirement that competitive tenders are invited in accordance with the EU Public Procurement Directives; therefore there are no alternative options.

Implications of Recommended Option

6. **Resources**

- a) **Financial Implications** - The Strategic Director, Corporate Resources has confirmed that the value of the contract will be met from existing resources.
- b) **Human Resources Implications** – Nil

c) Property Implications - Nil

7. **Risk Management Implication** - None at this stage.
8. **Equality and Diversity Implications** - Nil
9. **Crime and Disorder Implications** – Nil
10. **Health Implications** – Nil
11. **Sustainability Implications** - The suitability section of the Tender document included the standard environmental section which had a Pass/Fail scoring rationale. The specification requires most power tools to be battery (rechargeable) powered and all operate/function from one single battery platform.
12. **Human Rights Implications** - Nil
13. **Area and Ward Implications** - Nil

Background Information

14. The documents that have been relied on in preparation of the report include:
Received tenders from suppliers